

FUTURE BUSINESS EXECUTIVE

The event honors outstanding PBL members who have demonstrated leadership qualities, participation in PBL, executive potential, and evidence of knowledge and skills essential for successful careers in business.

Eligibility

Chapters may submit individual who are members from active local chapters, on record in the national center as having paid membership dues by SBLC of the current school year.

Overview

This event consists of two (2) parts: submission of a letter of application with a résumé, and application form, and an interview. Participants are required to complete all parts to be eligible to win an award.

A letter of application, résumé, and application form must be submitted in six (6) folders prior to SBLC by .

Each participant will be scheduled for a ten (10) minute interview.

Letter, Résumé, Application Form

- A one-page letter of application (original or copy) addressed to a specific person and company, for a position for which the applicant is currently qualified.
- A brief résumé (original or copy) not to exceed two (2) pages. Photographs are not allowed.
- A job application must be completed. Download the form at www.fbla-pbl.org, click on Phi Beta Lambda, click on Competitive Events.
- All copies of the above materials must be submitted in six (6) standard file folders. The tab of the folders must be labeled with the event title, state, participant's name, and school. Include participant's name on all pages submitted. Materials must be received by March 19, 2012.

Mail materials to:

California PBL
ATTN: Danielle Tuason
PO Box 2629
Long Beach, CA 90801

- A deduction of five (5) points will be made from the score of participants who submit materials but do not adhere to the event guidelines for the submission of proper materials.
- Student members, not advisers, must prepare the letters of application and résumés.

Interview

- A maximum of ten (10) finalists will advance to the final round.
- Participants will be scheduled for a ten (10) minute interview.
- Judges will be provided with a copy of each participant's application materials. No additional items may be brought into the interview.

Performance Competencies

- complete letter, résumé, and job application
- demonstrate good verbal communication skills
- answer questions effectively
- display self-confidence through knowledge of content and articulation of ideas

REFERENCE: Future Business Executive—Interview Final RATING SHEET-21